

## Selection of Trustees for the Southeast Steuben County Library

### Description for Candidates

The Southeast Steuben County Library seeks potential trustees who possess a strong and genuine belief in public libraries and their mission in the community as centers of information, recreation, culture and lifelong education. A candidate must be willing to devote appropriate time and effort to carrying out the duties and responsibilities of trusteeship. These duties will include regular attendance at Board meetings, committee service and activities, trustee training, ongoing advocacy on behalf of the Library and learning about the Library and the social, legal, and political context in which it exists.

The Library Board members participate in a wide variety of activities in support of the Southeast Steuben County Library. The responsibilities include:

- Policy development
- Strategic planning
- Advocacy
- Financial development and funds development (budgetary responsibility)
- Public relations

Preferable skill sets to become a member:

- Strong general level of awareness of the community in which the Library serves.
- Familiarity with or willingness to learn about the opportunities and challenges faced by a public library and its funding and budget process.
- Appropriate communication skills and willingness and ability to represent the Library in the community.
- Readiness and ability to contribute and actively participate in Board initiatives.
- Ability to function in a collaborative environment with many key stakeholders and community partners.
- Commitment to ongoing personal growth and development as a Board member.

A potential board member must be a resident of the Library's service area, and be 18 years of age or older.

Please fill out the attached questionnaire and return to the Library by January 25, 2016 at this address:

Southeast Steuben County Library  
ATTN: Sarah Collins, Board President  
300 Nasser Civic Center Plaza  
Suite 101  
Corning, NY 14830

If you have questions, please call Sarah Collins, Board president, at 607-937-3775.

